



# Occupational Skills Programme: Skills Development Facilitation Practitioner

SP ID: SP-220321, NQF 5, 40 Credits, Accredited with QCTO

## Knowledge Modules:

- The statutory learning & development environment
- Workplace learning & development planning, evaluation and reporting

## Practical Modules:

- Plan, conduct and report on a learning & development needs analysis

## Workplace Module:

- Conduct skills development facilitation (SDF) processes as required for mandatory grant payments

## Compulsory FISA:

- (Final Integrated Supervised Assessment) The FISA is conducted through the Skills Development Provider. The FISA is a final written assessment integrating the relevant exit level outcomes.

## Workplace Support:

To ensure the success of the workplace modules, we kindly request that your organisation designate a workplace mentor for the learner. This mentor will play a crucial role in overseeing the learner's progress and validating their practical experience logbook.

- Capacity to provide experiential L&D opportunities to the learner in all the areas listed within the scope of this skills programme.
- Subject Matter Expert to provide support and guidance to the learner through formal employment relations.
- Workplace MOU to be completed by the employer



**Date:** 9 – 11 April 2025

**Duration:** 5 Days

**Venue:** Online

**Time:** 09:00 – 16:00

**Price:** R9 375.00 Excl VAT

**PoE Cost:** R3 750.00 Excl VAT

All online courses are subject to minimum delegate numbers

The purpose of this skills programme is to prepare a learner to plan for, conduct and administer skills development planning in an occupational context.

The skills set derived from this skills programme is needed in organisations to support skills development within the legislative environment which is highly regulated and constantly changing.

Skills Development Facilitation Practitioner skills set is intended to develop competencies for employees located in the HRM or human development space within an organisation to ensure that effective skills development is driven within an organisation.

## MINIMUM ENTRY REQUIREMENTS

- NQF Level 4 with Communication

## Who Should Attend:

- Training Managers
- Skills Development Facilitators
- Training Coordinators